

**Minutes of the Combined Health & Human Services  
Board/Committee Meeting**

**Thursday, September 26, 2002**

**Committee Members Present** : Ken Herro (Chair), Jim Jeskewitz, Paul Pronold, Carl Seitz, Alicia Silva, and Sandy Wolff. **Absent:** Mareth Kipp.

**Board Members Present:** Dennis Farrell (Chair), Duane Stamsta, Richard Wutt, Vera Stroud, and Jo Ann Weidmann. **Absent:** Patricia Haukohl, Duane Paulson, John Guy, Mary Baer, and Joseph Griffin.

**BOARD ITEMS**

**ANNOUNCEMENTS**

Wutt announced that George T. Wilson, a former member of the Health & Human Services Board in 1988, passed away.

**APPROVAL OF MINUTES**

**MOTION:** Richard Wutt, seconded by Jo Ann Weidmann made a motion to approve the minutes of August 15, 2002. The motion was voted on and approved unanimously.

**FUTURE AGENDA ITEMS**

Interpreters and Environmental issues were requested to be on future agendas.

**COMMITTEE ITEMS**

**APPROVAL OF MINUTES**

**MOTION:** Jim Jeskewitz, seconded by Carl Seitz, made a motion to approve the minutes of August 15, 2002. The motion was voted on and passed unanimously.

**ADVISORY COMMITTEE REPORTS**

Long Term Care Advisory Committee – Wolff stated that they met at the Muskego Regional Assisted Living facility. The facility was very nice and very well appointed. Mark Komppa, of the department, gave an overview of COP and Medicare Waivers. The group was updated on the State Long Term Care Committee and discussed the role of significant proposals. COP funds are divided into five areas and the funding streams come down in different proportions for these five populations. The main question was if we should get the Legislature to change these rules. They could not come up with a better way of doing it so right now they are not going to ask for any changes.

WCA held its Steering Committee and discussed the decision that came from the Supreme Court stating that if a person with developmental disabilities needs assistance, that the advocates want

them in a "least restrictive" setting. Ernie Messinger stated that the advocate that filed the document wanted the Supreme Court to look at the liability issues. They ended up stating that counties only had to fund this issue to the budget amounts set by the counties. The counties were required to show a reasonable effort to provide and fund the "least restrictive" services. He further stated that Corporation Counsel should be involved if this agenda item comes up in the future. Each county has to demonstrate a good faith effort to fund the person in the community. Dunn County was brought to court because the difference was only \$1.50 a day or \$300 or \$400 per year for a specific client. The Supreme Court said that was not reasonable to deny the individual a "least restrictive" place to live. Messinger stated that Waukesha County was in a good position if faced with a similar level of funding gap for a case.

### **SCHEDULE NEXT MEETING DATES**

The next meeting will be for budget review of the Health & Human Services Budget and will be October 11 and October 16.

### **EXECUTIVE COMMITTEE REPORT**

Lee Esler gave a report and stated that the Executive Committee decided to look at roles and responsibilities and composition of all Boards and Committees. They want to study what they do rather than single out a person from a particular commission not to appoint. Herro stated that they are created for different reasons. This review will also include a review of the Health and Human Services Board. He stated that the H&HS Board should understand that it is not a Board just for the County Executive but for the full County Board also. In the past few years in Waukesha County all of the applicants' appointments have been going through the appointment process smoothly. Herro stated that the continual appointment of the same person will definitely be looked at and disallowed upon when there is no change to these public groups.

### **DISCUSS AND CONSIDER HEALTH & HUMAN SERVICES POSITIONS AS AFFECTED IN PROPOSED ORDINANCE 157 -0-058: CREATE NEW AND ABOLISH POSITION; APPROVE RECLASSIFICATIONS; ESTABLISH SALARY PLACEMENTS OF NON-REPRESENTED POSITIONS RESULTING FROM REVIEW OF NON-REPRESENTED CLASSIFICATIONS; MODIFY SUNSET PROVISION OF CERTAIN POSITIONS**

Schuler stated that these positions are listed on the human services personnel listing as unfunded but still authorized position. There were three that were unfunded in addition to the ones previously listed. We were asked to look at the positions and names so that we felt would be least harmful to now move to abolish. Two Juvenile Center child care workers have been on the lists since 1988. Since that time one position has been reactivated and divided into two part-time positions. We don't see any problem which would result in hurting the populations we care for at the Center. The good news is that the Juvenile Center is working with a modest population that is reasonable for us to maintain. If we desire to change staffing in the future, we will explain it to the Committee and go from there. The Clerk Typist II position carried over from when W program changes were created. We have kept it vacant but there is still some risk because they are paid for by the contract with ACS. This position is such that we don't have the funding to refill it. ACS pays for all of our clerical staff at WDC. In the future, ACS could turn thousand say that we need to fund it on our own. The Economic Support Supervisor dates back to W -2

days. We are asking that the Economic Supervisor's position be held because the workload is very high and we will need to consider filling it if the workload continues to climb.

Schuler also stated that this ordinance is moving forward and by the time it was created we had a change that did not get included. There will be an amendment and it is to abolish a part-time psychiatrist and create a regular full-time psychiatrist. One of four psychiatrists that now works 30 hours a week is willing to work full-time. It will be moving dollars from a contract line for a contract psychiatrist at \$129 per hour (more expensive) to a full-time psychiatrist. This amendment will have to be approved by the Personnel Committee. We will present a modification to the Personnel Committee and if approved they would make it part of the ordinance.

**ORDINANCE 157 -O-072: REPEAL AND RECREATE WAUKESHA COUNTY CODE TO CREATE CRIMINAL JUSTICE COLLABORATING COUNCIL AND ABOLISH THE JAIL ALTERNATIVES AND POPULATION CONTROL PANEL**

Schuler and Giese, Administrator of the Jail, presented for the Criminal Justice Taskforce. This ordinance is a culmination of work to establish a Criminal Justice Collaborating Council. Schuler thanked Giese for all of his hard work on the Committee. A type of Taskforce has worked for many years (included the Jail Alternatives & Population Control Panel) which would now be ended. The Council is built on a national model from National Institute of Corrections. They have done training and consultation work for us. The membership list comes directly from that model. By law have been created, a working visit to Hamilton County, Cincinnati, Ohio, has been carried out and the ordinance is moving forward to create this very important change that will get all areas of the criminal justice processes of Waukesha County to talk about problems and work to create a smoother operation that provides an alternative to incarceration for people that qualify, jail for offenders that need it, and a means to provide for public safety by input from all areas. All of this also means a leaner and more effective county operation. Standing work groups of citizens and professionals reporting to the Council will create proposals. There is a plan to begin the Council in November and hopefully it will be seamless passing on of the work. There will be three contracted positions. These are not new county positions. Bob Gibson will be retained as the Consultant. A Coordinator will report to the Chief Judge and will report as well as work with standing work groups. A Screener will be hired to screen people in the jail when they first enter. That person will screen for services needs risks. A community supervision worker will monitor those on diversion status. The goal is for the Screener to acquire as much information about the individual as possible, so the Court Commissioner that sees will have some good data to make a decision regarding jail, bail, community service or some other kind of diversion. Schuler stated that the Criminal Justice Taskforce has created an aura of creating and helping attitudes. Eventually, Giese explained, the budget, which will remain under H&H SBudget as a separate entity, will be tied to budgetary initiatives and have a Strategic Plan. Giese stated that the Council will act like a Board of Directors for a large corporation, and they will be making decisions on sound data created with the help of Information Systems. The data will be put together so that the Jail Administrator, Public Defender and District Attorney's office will be able to get basic information as well as more refined data reports.

Seitz stated he was surprised that we were behind in this situation, but he is encouraged that this affords us an opportunity to get advice and direction from all areas of the criminal justice process. We are going to increase monitoring and community programs for these people and more specifically for people in the existing jail to make them better citizens.

The \$206,000 will pay for three contracted people, money for medications, money for more psychiatric time, money for people with no basics and money for training. The training will include Restorative Justice and Cognitive Restructuring.

**MOTION:** Jim Jeskewitz, seconded by Paul Pronold, made a motion to approve the passage of Ordinance 157 -O-072. The motion was voted on and passed unanimously.

### **REPORT ON THE SEPTEMBER 5<sup>TH</sup> SYMPOSIUM ENTITLED "CRIME & PUNISHMENT ON TRIAL: COMMUNITY VALUES & THE CRIMINAL JUSTICE SYSTEM"**

Lee Esler and Mike DeMares gave an overview of a symposium held at Viterbo University in La Crosse, WI. Esler gave an overview of the involvement that Waukesha County has had in the criminal justice process since 1986 when the County Board initiated the planning of new institutions and recommended creation of a Jail Population Control Panel which was created in 1987. The goals were to monitor and control jail populations. Both stated that the symposium was very interesting. Esler also stated that they had tried to capture core data on IJIS system. He further stated that this isn't a new program but a movement. The best technique is to work as an insider's group to influence opportunity and to get change cooperatively. That is what the Collaborating Council will be doing.

Silva stated that there needs to be citizen involvement, and we have a special work group on public relations to try and change the expectation of people in the community. She also felt that the citizens would get behind it if there are some success stories. Jeskewitz stated that education and skills will keep people out of jail.

### **ADJOURNMENT**

**MOTION:** Dick Wutt, seconded by Jo Ann Weidmann, made a motion to adjourn the board at 3:45 p.m. The motion was voted on and passed unanimously.

## **COMBINED AGENDA ITEMS**

### **UPDATE ON PEOPLE LINK**

Ann Christman gave an update on People Link which is a home-grown information system that is an extension of the CSTS computer program. It links all of our clients and tells you what services they have had and by whom and on what date. We track our clients, client services, and who performed the service. The three features that we need are a good case management system, an Accounts Receivable program and to be compliant with HIPAA in the future. We did have an Accounts Receivable system but the company would no longer support it, and then it was decided to provide our own data link. An RFPhas been sent out to find out if there is an Accounts Receivable program that would mesh with all of our systems. HIPAA compliant

regulations are due to start in October 2003 or we won't get paid for Medicare and other insurances. The other part is case management – scheduling client visits, case management and progress notes for assessment and treatment planning. We are moving toward an electronic record. The State is also requiring that we get SACWIS up and running. SACWIS tracks only child welfare clients. We track all agency clients. SACWIS has a deadline of June 2004, and we are one of the latest counties to go online. Five companies responded and two were eliminated because they did not meet the requirements. The other three will be tested to see how they fit our needs.

## **211 UPDATE**

Lisa McClain, John Rau, and Vicki Bateman from the Mental Health Association and First Call for Help gave an update of the process they use. Farrell stated that he had heard from some people who had been given the wrong information. As it turned out, the information was only slightly off. Ms. Bateman explained how they maintained their current list of referrals and how they handled the information. She stated that there would be some glitches because there are different people giving out the information as well as things that just change over a period of time. They all expressed the hope that when someone moved, or someone new took over a position or the hours changed on a program that everyone thinks to call 211 to update their data listing first. The statistics that they have received from people who have voluntarily returned all their survey forms was great. Eighty-nine percent stated they were satisfied, 80% would use again, 88% had no contact with the people they were referred to and 55% received services.

## **TOUROF JUVENILE CENTER**

People intending to tour the facility were given a handout by Pat Vos that described the services offered. Vos walked over to the facility with the group.

## **ADJOURNMENT**

**MOTION:** Paul Pronold, seconded by Jim Jeskewitz, to adjourn the committee at 5:15 p.m. The motion was voted on and passed unanimously.

Recorded by Monica West.

Respectfully submitted,

Alicia Silva  
Secretary for the Committee